



Job Posting

Senior Projects Manager

Job Summary

Reporting to the Chief Operating Officer of Simpcw Resources LLP (“SRG”), the **Senior Projects Manager** will oversee the planning and daily task execution of project teams by defining comprehensive action plans including resources, timeframes, and budgets for existing and prospective bid projects. They will provide operational oversight to assist with senior management strategic planning and leadership to a variety of internal and external stakeholders. The successful candidate will have knowledge of contracts, managing people, technical/engineering processes, and project management.

Responsibilities

- Manage and continuously improve the project bidding process for T&M and Fixed Price bidding in a variety of industries, but primarily infrastructure construction in civil projects, road, rail, power, and pipelines.
- Oversee project activities, resources, equipment, and information with the intent of ensuring projects are completed on time, within budget and within quality standards.
- Work directly with large and small clients to identify and define project requirements, scope, and objectives, in order to negotiate and write contracts that drive significant profitable revenue for the company.
- Work with client representatives to ensure client satisfaction is achieved. Work collaboratively on a variety of initiatives to drive continuous improvement. Address client concerns and ensure solutions are implemented in a timely manner.
- Develop plans to meet client deliverables and facilitate project changes based on client needs, assign project personnel for on-site direction.
- Stay up to date with industry regulations, safety standards, and environmental guidelines related to any industry in which SRG operates. Ensure that all project activities are conducted in full compliance with applicable laws and regulations.
- Manage SRG safety and quality control programs as required.
- Direct and coordinate scheduling and field activities (internal personnel and subcontractors) with an aim at efficient operation and overall risk reduction.
- Be the key interface with Senior Management to provide operational insight with the intent of supporting strategic planning and budgeting.





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- Oversee subcontractor relationships, including invoice review, ensuring proper cost allocation, accuracy, and prompt billing to the client.
- Manage direct reports, including task delegation, general oversight, and performance reviews, potentially both internally and externally.
- Mentor project employees and contractors in the execution of their duties with the goal of general SRG professional and technical advancement.
- Review contracts and other source documents.
- Establish key performance indicators (KPIs) and metrics to measure project success and team performance. Regularly analyze data and provide actionable insights for continuous improvement.
- Oversee general project procurement, allocating certain aspects to the project coordinator as required.
- Direct and coordinate environmental, cultural, archeological, and other industrial regulatory permitting for project work, as required.
- Develop and implement risk reduction strategies as required, monitor for effectiveness.
- Develop resource and budget reports for clients, as required.
- Other duties as assigned.

Requirements

- Bachelor's degree in engineering (P.Eng) or a related technical degree.
- Proven track record of at least 10 years industrial project management experience, with a minimum of 5 years in a supervisory or managerial role.
- Knowledge of pipeline, road, infrastructure systems, integrity management programs, and regulatory requirements is valued.
- Proven strong leadership and team management skills, with the ability to motivate and develop teams with various technical backgrounds.
- Excellent communication, presentation, problem-solving, and decision-making abilities.
- Highly proficient in the following programs: MS Project, Blubeam, Aimsio, Microsoft Office and Eclipse Explorer (or similar project management/accounting software).
- Budget management and resource allocation experience.
- Strong analytical skills to assess performance data and identify areas for improvement.
- Proficiency in contract management, assessment, and negotiation.
- Professional certifications are valued.
- Experience working with First Nations people is valued.
- Knowledge of the Simpcw First Nations community and its traditional territory is valued.





What we offer:

- Competitive Compensation
- Positive and collaborative team
- Meaningful work

Note: Pre-Employment Drug and Alcohol Testing is required

Application Deadline: Open until filled.

Thank you for your interest, however only those selected for interviews will be contacted.
Preference will be given to qualified applicants of Aboriginal ancestry as per
Canada's Human Rights Act and legislation surrounding Employment Equity.

Please submit cover letter and resume via email to Careers@SimpcoResourcesGroup.com with
the Subject Line: **Senior Projects Manager**

