



Simpco Resources 2020 Limited Liability Partnership (LLP)

Position: Yard Supervisor

General Job Description:

- Plan, organize, direct, control and evaluate yard operations
- Assume a leadership role with accountability for maximizing store business results by consistently creating exceptional customer experiences
- Provide product expertise for all customers in store and over the telephone
- Ensure accuracy and integrity of yard inventory received and yard returns
- Supervise and develop yard staff to their full potential with respect to job performance and the delivery of exceptional customer service
- Provide task specific training to all team members when required
- Conduct yard specific material counts to maintain accurate inventory levels and ensuring product availability
- Order yard materials when required
- Receive all yard materials into the POS system
- Monitor lumber inventory and pricing
- Complete special orders for customers
- Provide quotes and process orders for customers
- Wear and maintain all PPE
- To perform other duties and tasks assigned by the store manager

Qualifications

- Highly skilled in providing timely, efficient, and considerate customer service.
- Minimum 3 years' experience in contract sales
- Excellent listening, communication, and organizational skills
- Detail oriented and strong attention to following safe work practices
- Exceptional time management and problem-solving skills
- Ability to perform job duties that involve stretching, bending, lifting, and carrying objects of varying weights.
- Must be able to lift at least 50 pounds.
- Punctual and reliable.
- Valid driver's license, current drivers abstract, and a current forklift certification are required